

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.
CM2549

CONTRACTOR INFORMATION

Name: CopyFax, Inc
Address: 8475 Western Way, Suite 110 Jacksonville, FL 32256
Contractor's Administrator Name: Richard Durrant Title: Education & Government Sales Manager
Tel#: 904-296-1600 Fax: 904-296-7111 Email: richarddurrant@copyfax.com

CONTRACT INFORMATION

Contract Name: Maintenance and Supply Agreement for Ricoh Color Copier MPC4504EX Contract Value: \$3,550 Est.

Brief Description: 36 month Maintenance and Supply agreement for Ricoh Color Copier MPC4503EX at \$.0059 per copy black and white print and \$.045 per color print.

Contract Dates : From: 7/1/18 to 6/30/21 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other US Communities Contract

If Processing an Amendment:

440003732

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|--------------------------|------------------------|
| 1. | <u>Terry Cotter</u>
Department Head Signature | <u>3/20/2018</u>
Date | Charges based on usage |
| | | | Funding Source/Acct # |
| | | | 45246515-546020 |
| 2. | <u>Shanea Hagens</u>
Contract Management | <u>3/23/18</u>
Date | 45245524-546020 |
| | | | 45249515-546020 |
| 3. | <u>Janet Stanger</u>
Office of Management & Budget | <u>4/4/18</u>
Date | |
| 4. | <u>[Signature]</u>
County Attorney (approved as to form only) | <u>4/2/18</u>
Date | |

ms
3/27/18

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] _____ 4-11-18
Shanea Jones Date

RCVD COUNTY MGR
10 APR '18 AM 9:22

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

RCVD COUNTY MGR
23 MAR '18 PM 3:19

MARCH 5, 2018

**PROPOSAL
FOR
NASSAU COUNTY BUILDING DEPARTMENT**

RICOH MPC4504EX COLOR COPIER	\$ 119.47
CABINET TYPE F	1.99
SR3240 STAPLER-FINISHER	20.77
BU3070 BRIDGE UNIT	2.17
OCR UNIT	4.30

FEATURES: 45 PRINTS PER MINUTE
SCAN-PRINT-COPY-FAX
SORT-STAPLE-PUNCH

36 MONTH LEASE AT \$148.70 PER MONTH

U S COMMUNITIES 4400003732

MAINTENANCE AND SUPPLY AGREEMENT

TO INCLUDE ALL PARTS, LABOR, SERVICE CALLS AND
SUPPLIES EXCEPT PAPER AND STAPLES. MONOCHROME
PRINTS AT \$.0059 PER PRINT. COLOR PRINTS AT \$.045 PER
COLOR PRINT.

Jacksonville ♦♦♦
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